

Memphis-Area Joint Engineer's Council  
Monthly Meeting  
November 2, 2016



## Minutes

Call to Order: Chairman Wu called the meeting to order at 4:07 pm. Others present were McGinnis, Smith, Jones, Ventura, Fields, Mills, Matheny, Sykes, Kendall, Stoll R, Stoll T, Black and Buxton. Jeremy Black was the new ASQ representative.

**Secretary's Report:** The minutes of the October 5, 2016 meeting were reviewed and approved as corrected.

**Treasurer's Report:** Treasurer Mills reported that 12 organization had paid dues. One additional check was presented at the meeting. Funds on hand totaled \$4,573.73. The report was approved for future audit as presented.

### Old Business

Planning Calendar: The calendar was reviewed and accepted as corrected.

Engineers' Week Update: There was no additional information.

### New Business

"Grape for Geeks": A \$200.00 donation was approved for the CBU ASCE Student Chapter for this event.

Award of Excellence Guidelines: There were no changes to the guidelines.

Student Contest Announcement: Both the normal announcement and the surveymonkey version were reviewed. Grade numbers were to be dropped leaving only Middle and High School designations. The Secretary will provide the school contact information as per the calendar. Initial contacts should be made before the Christmas break about 12/14/16.

Call for Award of Excellence Nominations: 11/28/16: Due **1/30/17**. Secretary responsible.

Call for Featured Engineer and Student Selections: 11/28/16: Due **2/3/17**. Vice Chair responsible.

Other: The SAME will hold a luncheon on 12/14/16. All organizations are invited to participate. A prominent individual will be the speaker.

### Adjournment

The meeting was adjourned at 4:47 pm. The next meeting will be on 12/07/2016, in Room 241, Nolan Engineering Building on the CBU Campus at 4 pm.

**These minutes were approved as corrected at the 12/7/16 meeting.**

*John L. Buxton*  
Secretary